

SAIPA Project Achiever Programme

Programme and FASSET Funding Terms and Conditions

1. Application and Admission

Admission to the SAIPA Project Achiever Programme is subject to the applicant meeting the applicable academic, practical and administrative requirements, submitting all required supporting documents, and receiving confirmation of acceptance from SAIPA.

2. FASSET Funding Eligibility

FASSET funding is not automatic or guaranteed. Funding is subject to applicant eligibility, available funding, the applicable funding criteria, submission of complete and accurate documentation, approval by the relevant parties, and compliance with all funding and programme requirements.

All applicants applying for Project Achiever as well as funding must initially settle the administration fee as well as the Project achiever fee.

Any FASSET funding awarded to a qualifying candidate will only be processed as a refund after the candidate has successfully completed the Project Achiever Programme and Professional Evaluation Exam, and after all applicable funding, administrative and compliance requirements have been met to the satisfaction of both SAIPA and FASSET on all the administrative requirements completed as set below:

- Submission of fully completed and compliant SETMIS,
- Submission of fully signed learner contracts with clear start and end dates of the programme and in compliance with POPIA requirements,
- Submission of proof of enrolment,
- Submission of certified copy learners' IDs,
- Submission of the declaration of unemployment,
- Submission of learner disability where applicable.

Funding application will also be done in line with the FASSET target requirements:

- Black African candidates
- Women
- Youth (34 years and younger)
- Persons with disabilities

Payment of the application and/or programme fee does not guarantee that funding will be awarded or that a refund will be approved.

3. Funding Allocation and Preference



Where funding applications exceed the funding available, SAIPA may apply selection and preference criteria aligned to FASSET funding objectives. Meeting the minimum requirements does not create an entitlement to funding, and is based on FASSET approval after the completed after their assessment of the documentation submission. SAIPA does not warrant that funding will be available for every intake or every eligible applicant. Funding remains entirely subject to FASSET's available budget and approval processes.

Funding allocations are intended to reimburse qualifying candidates after successful completion and compliance with all applicable requirements. Applicants must therefore not rely on a possible funding allocation as a substitute for paying the required application and/or programme fee upfront.

4. Candidate Responsibilities

Applicants and enrolled candidates are responsible for ensuring that all information provided to SAIPA is complete, true and accurate. Candidates must submit requested documents by the stated deadlines, attend and participate in programme activities, complete assessments and tasks, and comply with all communication, conduct and administrative requirements.

Candidates applying for FASSET funding must still meet all payment deadlines and keep proof of payment, as any approved funding refund will be subject to verification of payment, completion status and compliance with programme and funding requirements.

5. Self-Funded Fees and Payment

Self-funded candidates are liable for payment of the applicable programme fee and any other fees communicated by SAIPA. Applicants applying for FASSET funding must also pay the required application and/or programme fee upfront by the stated deadline unless SAIPA confirms otherwise in writing. Enrolment may be confirmed only once the required payment arrangements have been completed to SAIPA's satisfaction. Programme fees are non-refundable except where required by law or where SAIPA expressly agrees otherwise in writing.

6. Cancellations, Withdrawals and Non-Completion

SAIPA must be notified in writing of any cancellation or withdrawal before the candidate stops participating in the programme. The notice must be submitted through the communication channel specified by SAIPA and must include the candidate's full name, SAIPA reference or membership number where applicable, programme intake, reason for withdrawal, and the effective date of withdrawal.

Withdrawal, cancellation, non-completion or failure to comply with programme or funding requirements may result in the candidate forfeiting eligibility any FASSET funding refund. Any refund will be considered solely in accordance with these Terms, SAIPA's policies, the applicable funding agreement and FASSET's approval requirements.

7. Programme Changes

SAIPA reserves the right to amend programme dates, delivery format, venues, learning schedules, fees, funding arrangements or administrative processes where reasonably necessary. Candidates will be informed of material changes through the appropriate SAIPA communication channels.

Where a candidate elects to defer, transfer or change to another programme, intake or cohort, any FASSET funding application or approval relating to the original intake may lapse and a new funding assessment may be required, subject to the applicable FASSET funding rules. .

8. Personal Information and Consent

By applying for the programme, applicants consent to SAIPA processing their personal information for purposes related to application assessment, programme administration, funding consideration, reporting, verification and communication. Personal information may be shared with relevant funding, regulatory, verification or administrative parties where required for these purposes and in accordance with applicable law.

9. Limitation of Liability

SAIPA shall not be liable for any loss, damage, expense or claim arising from a candidate's failure to obtain FASSET funding or from any decision made by FASSET regarding funding eligibility, allocation or payment.

10. Accuracy of Information

SAIPA may decline, suspend or withdraw an application, enrolment or funding allocation if an applicant provides false, misleading, incomplete or unverifiable information, or fails to meet the applicable requirements.

11. Final Decision

SAIPA's decision regarding programme admission, funding consideration and continued participation is final, subject to applicable policies, agreements and lawful review processes. SAIPA's decision on whether a candidate qualifies for a funding refund after completion is final, subject to applicable policies, agreements and lawful review processes.