

UNDERTAKING BY COMPLAINANT Annexure 'A'

(Please complete, sign and return to the SAIPA Legal Secretariat together with your ORIGINAL affidavit and supporting documents)

I, the undersigned,

FULL NAME OF COMPLAINANT: _____

POSTAL ADDRESS: _____

PHYSICAL ADDRESS: _____

TELEPHONE NUMBER (HOME): _____

TELEPHONE NUMBER (OFFICE): _____

FAX NUMBER: _____

CELL PHONE: _____

E-MAIL ADDRESS: _____

In my personal/official capacity as complainant in the matter. (Please attach a resolution if you act on behalf of a company or organization, giving you the necessary agency to act on its behalf).

I hereby request the Investigation Committee of the South African Institute of Professional Accountants (the "Institute") to institute a formal investigation into:

FULL NAME: _____

MEMBERSHIP NO (if known): _____

NAME OF FIRM/PRACTICE: _____

FIRM NO/PRACTICE NO: _____

CONTACT DETAILS (if any): _____

In terms of the SAIPA Constitution, Code of Conduct and By-Laws and in particular, with regard to the facts as set out in greater detail in my founding affidavit, a copy/the **original** of which is attached hereto.

I confirm that I am aware of the contents thereof and understand that the successful investigation of my complaint and the continuation of any disciplinary action may arise from the investigation and are entirely dependent on my sustained cooperation in this matter.

I therefore undertake to give the Institute my full cooperation in this matter, which specifically includes making myself available to provide evidence during any disciplinary hearing in this matter.

I further undertake to pay all expenses and legal costs that the Institute may have to incur with regard to the investigation of my complaint and any disciplinary action that may arise from such investigation at the request of the Institute, ***should I refuse to cooperate and/or neglect to meet my undertaking***, as set out above.

I confirm that my complaint against the SAIPA member is not older than 3 years from date of signature hereof.

SIGNED at _____ on the _____ day of _____ 2017

COMPLAINANT